

Working With Children Check (WWCC) And Steps to Obtain a WWCC (Volunteer)



Working With Children Check (WWCC)

The Diocese of Wilcannia-Forbes and our parish consider that keeping children safe and protected is central to our mission as a church.

In accordance with legislation for protection of children, any person working for the Church, paid or as a volunteer, in child-related ministry is required to complete a 'Working with Children Check (WWCC)'.

As a volunteer, there is no cost for you in obtaining your WWCC. Your WWCC will be valid for 5 years.

If you already have a WWCC, please e-mail or take your clearance letter and date of birth to [your Parish office](#) as soon as possible.

All new volunteers need to complete the WWCC prior to volunteering with children.

Steps to obtaining your WWCC:

Step 1: Fill in an online application form

Go to www.newcheck.kids.nsw.gov.au and fill in the online application form.

If you do not have access to the internet, you can either call **(02) 9286 7219** for assistance or do the online application from the Parish Office.

Once you have submitted the form, you will receive an application number that looks like this: APP1234567.

Step 2: Present proof of your identity

Go to a [NSW motor registry](#) (or NSW Council Agency that offers RMS services) [with your application number and proof of your identity](#) (you can use your NSW driver's license). You must have **both** of these items for your application to proceed.

Step 3: Receiving your results

You will receive your outcome and WWCC number by email (or post if you do not have an email address). Forward this e-mail to or bring the letter in to the parish office.

Find a NSW Motor Registry

There are [126 motor registries in NSW](#). To find the one nearest you, go to www.rms.nsw.gov.au and click *Find a motor registry* in the list of quick links.

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Purpose for check *

- Paid employee
- Self employed
- Volunteer, authorised carer, adult household member, :
on a professional placement, prospective adoptive pare

Child-related sector *

Co

Parent Volunteer - Other	
--- Please select ---	
Adult household member	
Authorised carer	
Child development	
Child protection services	ISW motc
Children's health services	
Clubs or other bodies providing services to children	
Disability services	ired withi
Early education and child care	
Education	
Entertainment for children	
Justice centres	
Parent Volunteer - Disability	
Parent Volunteer - Mentoring	
Parent Volunteer - Other	
Religious services	
Residential services	last 2 ye
Transport services for children	

Thank you for cooperating with the Diocese and parish to keep children safe.