

Reporting Protocol for Clergy and Workers for Any Child Related or Vulnerable Adult Concerns



Clergy and Workers including Volunteers of the Diocese of Wilcannia-Forbes are personally obligated to report the following serious offenses as shown below. Included on this document are the relevant contact phone numbers you will need for the Safeguarding Office, the NSW Department of Communities and Justice and the NSW Police. Follow the steps below if you have reason to suspect any of the following matters:

Contact numbers for reporting concerns	
Safeguarding Office Diocese of Wilcannia-Forbes	
Safeguarding Office	02 6853 9341
Department of Communities and Justice (DCJ)	
Child Protection Helpline (24 hours/7 days)	132 111
NSW Police	
If an emergency	000
Police Assistance Line	131 444
Police Area Command (PAC)	Look up PAC in your local area

EMERGENCY CONTACT NUMBER FOR THE PARISH PRIEST/ AGENCY HEAD:

For further information please refer to the *Protocol: Reporting reportable crimes to the NSW Police*. Anyone in the Catholic Diocese of Wilcannia-Forbes can report a crime to the NSW Police.

If you suspect:
 * Physical Abuse
 * Sexual Abuse
 By an adult towards a child, young person or vulnerable adult

If you suspect:
 * Neglect
 * Psychological Harm
 By an adult towards a child, young person or vulnerable adult

Step 1 - Parish Priest or Agency staff/ volunteers to:
 Report to the Parish Priest/Agency Head **unless there is an emergency, then report directly to NSW Police**

Step 1 - Parish Priest or Agency staff/ volunteers to:
 Report to the Parish Priest or Agency Head

Step 2 - Parish Priest/ Agency Head to:
 Report the matter to the Safeguarding Office
 The Safeguarding Office can provide assistance reporting to NSW Police or relevant agencies

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Step 3 - Safeguarding Office to:
 Provide advice and support to Parish Priest/ Agency Head and staff regarding reporting to NSW Police and DCJ

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