



Form: Details of Safeguarding Matter that has been Reported to NSW Police

This form should be filled out by any person who reports a suspected reportable crime to the NSW Police. It should then be provided to your Parish Priest (or Administrator) or Agency Head and the Safeguarding Office.

If any additional documents come to hand after the form has been provided to your Parish Priest (or Administrator) or Agency Head and the Safeguarding Office, these should be sent to them separately.

Reporters Details	
Name	
Position	

Details of suspected reportable crime	
Date you became aware of the suspected reportable crime	
Name of alleged victim*	
Name of alleged offender	

**Note: if the alleged victim has requested their details be kept confidential, you do not need to record them here.*

Police Details	
Name of Police Area Command (PAC)	
Police contact person	
Police event number:	

Check off the documents attached to this form:

- Copy of report made to NSW Police
- Other correspondence with NSW Police

Signature _____

Date _____